



To submit new RMA, please follow below guidance when completing the form below.

On our new RMA form you can add multiple lines by clicking 'Add part'. ❶

Parts Details 1

|                             |                                                                   |                     |                                                           |                           |                                             |
|-----------------------------|-------------------------------------------------------------------|---------------------|-----------------------------------------------------------|---------------------------|---------------------------------------------|
| Part Number *               | Part number used on Glenair's C of C (WHPIC) A                    | Part Revision Level | Part revision level used in Purchase Order                | Customer Reject Reference | Your internal reject number                 |
| Original Advice Note Number | Glenair's C of C (WHPIC) B                                        | Original SO         | Glenair's original Sales Order number C                   | Original PO               | Customer's original Purchase Order number D |
| GUK Number                  | Glenair's work order number used on Glenair's C of C (WHPIC) E    | Batch/Trace Number  | Glenair's trace number used on Glenair's C of C (WHPIC) F | Serial Number             | Only if stock is serialised G               |
| Quantity                    | Quantity - it is not 1 pc automatically, still needs filling up H |                     |                                                           |                           |                                             |
| 1                           |                                                                   |                     |                                                           |                           |                                             |

❶ Add Part

Submit one RMA for multiple parts of the same part number, multiple deliveries or different part numbers with the same quality issue - this button will trigger adding multiple lines to one RMA

Reason For Return \*

(Please give as much detail as possible and add an image if available)

Upload File

Select Files

Possibly your internal reject document and any supporting documents, photos, etc. YOU CAN NOW ATTACH MORE THAN ONE FILE AT ONCE (Max. 5 files)

Certificate of Conformity/Advice Note

WHPIC number B

Customer account:  
Company name  
Address

Glenair UK Ltd  
40 Lower OakhamWay, Oakham Business Park  
Mansfield, Nottinghamshire, NG18 5BY  
United Kingdom  
Tel: +44 (0) 1623 638100

Glenair®  
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D Customer Order No: number

C Sales order: number

Carrier: UPS PAID

Date: 05/03/2026

Customer reference:

| Line | Part number and description                                                                                                                                                                                                                             | Qty          | Traceability                                                |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------------------|
| 1    | A Glenair part number<br>Glenair drawing description<br>Sales order line 2<br>Compliance Details<br>Material/components supplied to meet this order are compliant to ROHS Directive 2015/863/EU<br>REACH: Status yet to be determined or not applicable | H 2.00<br>EA | F trace (7 digit number)<br>GUK number E<br>Serial number G |

Unless otherwise specified material/components supplied are not compliant to ROHS Directive 2015/863/EU  
Damages or Shortages: We request that any complaint be reported in writing to the company within 7 days of receipt.

Example only

Certified that the whole of the supplies detailed hereon have been inspected, tested and unless otherwise stated above - conform in all respects to the specification(s), drawing(s) and contract/order relative thereto.

For and on behalf of: Glenair UK Ltd  
Signed: Mr D. Wilson  
Position: Quality Manager

Document validated by a certified computer signature

VAT No. GB 118 4718 64

www.glenair.co.uk

Q D64 Re v