



Compliance statement: 006 rev 1 Handling Restricted and Sensitive Data

Secure Data Handling

Restricted data is often stored in electronic format, which can make it more vulnerable to exposure. Because of this the need to protect identifiable information has never been greater.

Glenair UK Ltd complies with the requirements of the Cyber Essentials scheme. We are improving our system to comply with the standards of ISO 27007 to the end of 2024.

The Security Officer in Glenair ensures that only employees with limited access are able to use/access restricted information with both parties being responsible and accountable for ensuring that data is handled in a secure manner.

Glenair does not produce restricted or sensitive data; however some customers have the need to transfer such information in either electronic or paper format for manufacturing purposes.

Private venture products originally designed for military uses are also managed in a controlled manner with appropriate and proportionate controls.

Glenair is not a List X facility.

Data handling involves viewing, using or destroying data. It also relates to how we transfer the data from one location to another. Data is not always stored electronically. Occasionally it could be paper stored in a secure lockable filing cabinet.

Despite not being a List X facility secure best practices in identifying, transmitting, redistributing, storing or disposing of restricted data is respected.

What is "Restricted" /Sensitive Information/Data?

In our facilities, restricted information/data are elements associated with specific products protected by The Official Secrets Act

GDPR

Glenair UK Ltd commitment to protecting personal data and how that commitment is implemented in respect of the collection and use of personal data is included in company's Data Protection - GDPR Policy.

This statement is periodically reviewed to ensure that it remains as accurate as it can be.

<i>Date</i>	<i>History change</i>
September 2023	C001, C011, C014, C026